

La centralità di SharePoint 2013 ® nelle organizzazioni: perchè?

Fabio Santini

**Direttore divisione Server, Tools and Cloud
Microsoft Italia**



Dispositivi



1 miliardo

Smartphones nel 2016,
350M di questi saranno
utilizzati a lavoro

Persone



82%

on line ora, stanno usando
uno strumento di social
networking

Cloud



50%

dei clienti *enterprise*
stanno scegliendo il
cloud

Come Microsoft concepisce la Business Productivity



Migliore esperienza tra i dispositivi

Un Cloud fatto su misura

Messaging

Voice & Video

Content Management

Enterprise Social

Reporting & Analytics

Soluzioni integrate a tutti i livelli

Dall'area di lavoro personale.... a Internet



Dipendenti

Area di lavoro personale
Repository di Gruppo
Area Divisionale
Intranet Aziendale
Comunicazione Interna



Fornitori

Condivisione Sicura
Comunicazione
BI e KPI su performance
Integrazione con ERP



Clienti

Aree Dedicare ai singoli
Clienti
Portali Riservati per
accesso a flussi. B2B
Customer BI e KPI
Formazione
Integrazione con CRM e
Customer Service



Internet

Sito Istituzionale
eCommerce B2B o B2C
Corporate Communication

Collaborare



Documenti

Progetti

Esperienze

Idee

Condividere Documenti



Office 365 Outlook Calendar People SocBrand Documents Sites ... Lori Penor

BROWSE FILES LIBRARY

Lori Penor

Documents

Search site

+ new document or drag files here

Documents Details Find file

Name	Modified	Sharing	Modified by
Shared with Everyone Shared with everyone	Green Design Aspirations and Cool Ideas Shared with 6 people
Masters Applicaton Private	Masters Applicaton.doc Private
Documents shared with everyone their friends Private	Documents shared with everyone their friends Private
Presentation for the big guy for Tuesday_versi... Shared with 1 person	Presentation for the big guy for Tuesday_versi... Shared with 1 person
Urban chicken farming Private	Urban chicken farming Private
Build better green buildings Shared with 1 person	Build better green buildings Shared with 1 person
Sales pitch for Business School Presentation Shared with 1 person	Build better green buildings Shared with 1 person
University of Washington Medical school Shared with 6 people	University of Washington Medical school Shared with 6 people
Budget for Canada trip Private	Budget for Canada trip Private
Building Green for the future and for today Private	Building Green for the future and for today Private
Monday January 2nd design status update... Shared with 1 person	Monday January 2nd design status update... Shared with 1 person
Why building Green is important Private	Why building Green is important Private
Architecture Phiolosphy and ohter great things Shared with 1 person	Architecture Phiolosphy and ohter great things Shared with 1 person
Build better green buildings Shared with 1 person	Build better green buildings Shared with 1 person

My documents

Followed documents

Shared with me

Recent documents

- Air source and energy
http://office/15/.../prototy...
- Green Technology V...
http://office/15/.../prototy...
- Building Better Win...
http://office/15/.../prototy...
- Contoso RFP
http://office/15/.../prototy...

SEE ALL

USE OFFICE 2013

Semplificare le azioni quotidiane



The screenshot displays the Microsoft Office 365 SharePoint interface. At the top, the navigation bar includes 'Office 365', 'Mail', 'Calendar', 'People', 'Newsfeed', 'Documents', and 'Sites'. The user 'Steven McQueen' is logged in. The main area shows a document library for 'Contoso Architecture' with a list of documents. A preview window for 'Building Better Windmills' is open, showing document content and sharing options. Annotations highlight key features:

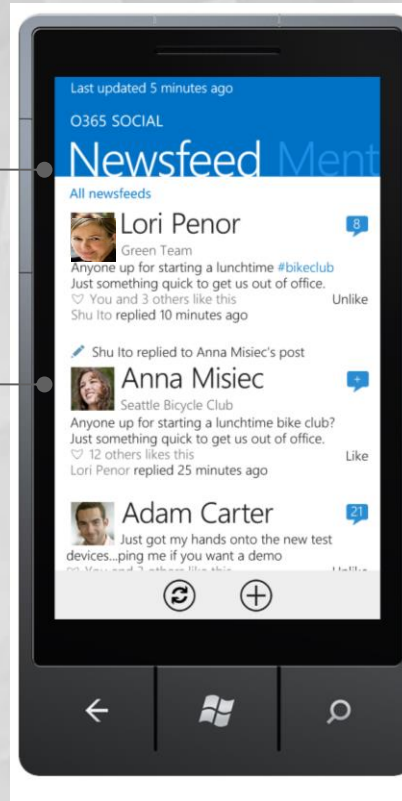
- Drag and drop dei contenuti verso SharePoint**: Points to the top navigation bar.
- Preview immediata**: Points to the document preview window.
- Controllo di condivisione**: Points to the sharing options in the preview window.
- Educazione, condivisione o follow di documenti con un click**: Points to the 'EDIT', 'SHARE', and 'FOLLOW' buttons at the bottom of the preview window.

Restare Connessi



Gestire i documenti e aggiornare il newsfeed

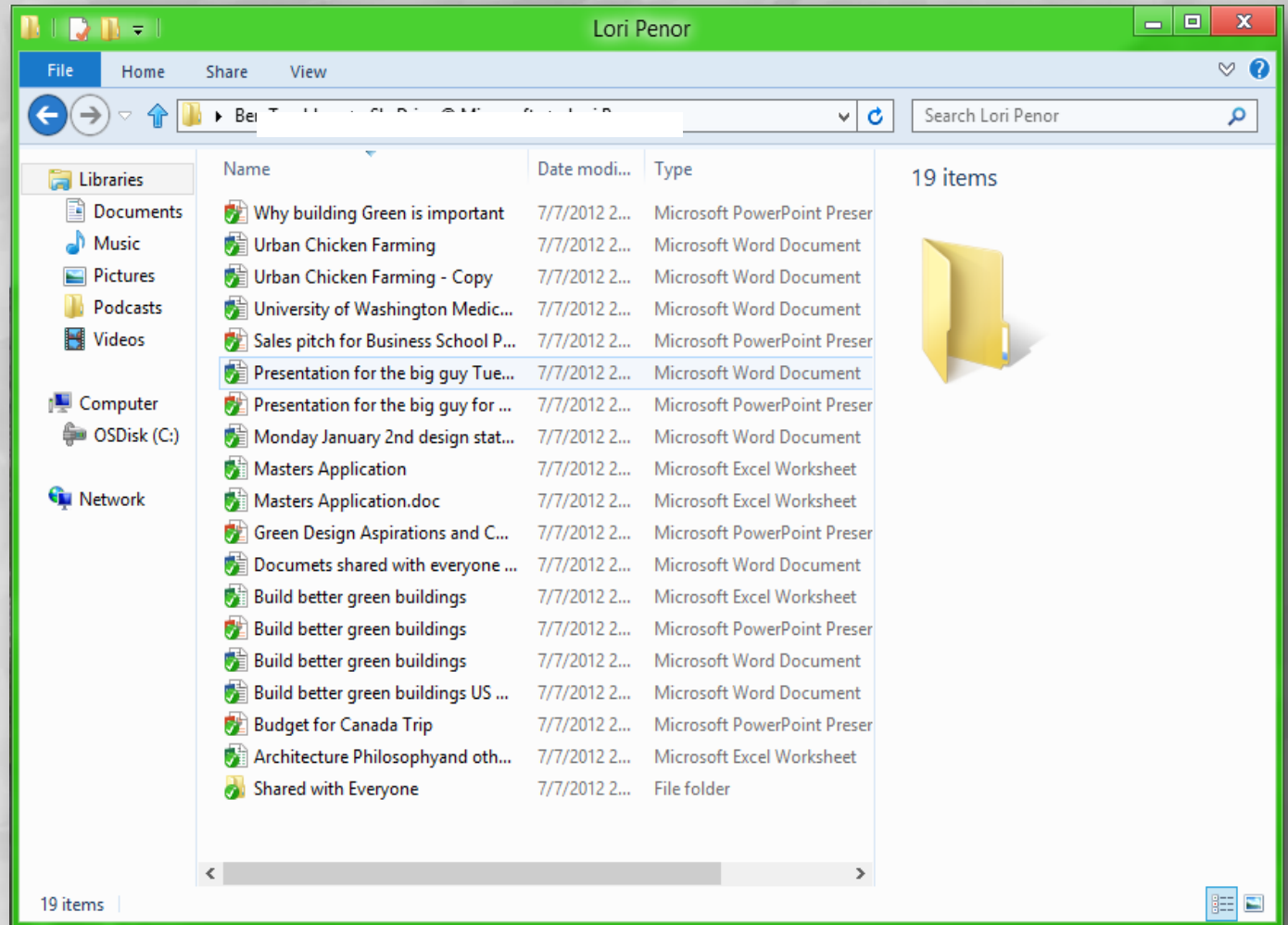
Rimanere sincronizzati con quello che succede in azienda



Supporto per Devices
IOS



Salva, Sincronizza e Condividi





SharePoint Outlook Calendar People Newsfeed Documents Sites ...

Share something with everyone ▾

Start a conversation

Newsfeed Company Mentions ...

Lori Penor
Bike club is ready to start accepting entries for our #Race for the Cure teams. If your team is ready, make sure you have your packets in by EOW!
1 minute ago Like Reply ...

Lori Penor > Green Team
Anyone up for starting a lunchtime bike club? Just something quick to get us out of the office and on the road for a bit during the day.
👍 Lori Penor, Shu Ito, and Mark Hanson and 10 others like this.
1 minute ago Like Reply ...

Shu Ito I'm interested. #spw Just got a road bike this week!
1 minute ago Like Reply ...

Shu Ito I'm interested. Just got a road bike this week!
1 minute ago 👍 3 Like Reply

Lori Penor
Anyone up for starting a lunchtime bike club? Just something quick to get us out of the office and on the road for a bit during the day.
1 minute ago Like Reply ...

Armando Pinto replied to a post by Bethany Doan

Bethany Doan
Hey Lorie, here's a picture from our brainstorm. It went really well, thanks for recommending your technique!

Search people and posts 🔍

I'm Following

225
people

15
documents

3
sites

5
tags



Informare e Interagire



Office 365 Outlook Calendar People SocBrand Documents Sites ... Lori Penor

Share with everyone -

Start a conversation

Search people

Fare un domanda

Far conoscere internamente le proprie attività e iniziative

Seguire persone, documenti, siti e tags

Lori Penor

Newsfeed

Tasks

More apps

EDIT LINKS

Followed (5) Company Mentions (2) Likes

Lori Penor
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1 minute ago Like Reply ...

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1 minute ago Like Reply ...

Shu Ito I'm interested. #spw Just got a road bike this week!
1 minute ago Like Reply ...

Shu Ito I'm interested. Just got a road bike this week!
1 minute ago 3 Like Reply

Write a reply

Lori Penor
Anyone up for starting a lunchtime bike club? Just something quick to get us out of the office and on the road for a bit during the day.
1 minute ago Like Reply ...

Armando Pinto replied to a post by Bethany Doan

Bethany Doan
Hey Lorie, here's a picture from our brainstorm. It went really well, thanks for recommending your technique!

I'm Following 225 people

15 documents

3 sites

5 tags

#tag trends

Popular today Recently popular

19 recent tags

☆ #ExtranetFTW 6 recent tags

Lavoro di Team



Office 365 Outlook Calendar People SocBrand Documents Sites ... Lori Penor

BROWSE FILES LIBRARY SHARE FOLLOW SYNC

Contoso Inc. Fabrikam Team McQueen Industries

Contoso Architecture

Home
Notebook
Documents
Recent
Calendar
Tasks
Team mailbox
More apps
EDIT LINKS

+ new document or drag files here

All Recent Changed by me Find file

Name	Modified	Modified by	Status
Air Source & Energy	10/21/2011	Frank Martinez	Pending Review
Modelling Energy	10/22/2011	Ellen Adams	Pending Review
Building Better Windmills	10/22/2010	Mark Hanson	Approved
Examples of Building Better Windmills	10/23/2011	Armando Pinto	Approved
Sustainability	10/24/2010	Mark Hanson	Pending Review
Green Vendors	10/18/2010	Ellen Adams	Pending Review
Green Architecture and Design	5/16/2010	Frank Martinez	Approved
Tips and Tricks when building green	12/21/2009	Armando Pinto	Pending Review
8 ways to build beter green buildings	12/18/2009	Mark Hanson	Approved
Building Green Initiative	10/9/2010	Ellen Adams	Approved
Green Building Incentives That Work: A Look at How Loc...	8/6/2010	Ellen Adams	Approved
Meetings and Notes on Green Design	8/4/2011	Frank Martinez	Approved

Un'area di condivisione in pochi Click



The screenshot shows the Office 365 interface for a SharePoint site. At the top, there's a blue navigation bar with 'Office 365' on the left and 'Outlook', 'Calendar', 'People', 'SocBrand', 'Documents', 'Sites', and a user profile 'Lori Penor' on the right. Below this is a secondary navigation bar with 'BROWSE' and 'PAGE' options, and 'SHARE', 'FOLLOW', and a search icon. The main content area features a site logo for 'Contoso Architecture' and a search box. A left-hand navigation pane lists 'Home', 'Notebook', and 'Documents', with 'EDIT LINKS' at the bottom. The main content area is titled 'Get started with your site' and contains six tiles: 'What's your style?', 'Working on a deadline?', 'Get the right people together.', 'Information overload!', 'Details, details...', and 'Add apps. Do more.'. Below the tiles is an 'Add files' section with a large grey area and a document icon with the text 'Drag files here or [click to add](#)'.

Teniamoci sincronizzati



Office 365 Outlook Calendar People SocBrand Documents Sites Lori Penor

BROWSE FILES LIBRARY

Contoso Inc. Fabrikam Team McQueen Industries

Contoso Architecture

Home Notebook Documents Recent Calendar Tasks Team mail More apps EDIT LINKS

new document or drag files here

All Recent Changed by me Find file

Name	Modified	Modified by	Status
Air Source & Energy	10/21/2011	Frank Martinez	Pending Review
Modelling Energy	10/22/2011	Ellen Adams	Pending Review
Building Better Windmills	10/22/2010	Mark Hanson	Approved
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Green Building Incentives That Work: A Look at How Loc...	8/6/2010	Ellen Adams	Approved
Meetings and Notes on Green Design	8/4/2011	Frank Martinez	Approved

Possibili Semplici Workflows

Riunire tutte le comunicazioni del team in un unico posto

Condividere l'Azienda e la sua Vision



msw
MICROSOFT WEB YOUR RESOURCE FOR ALL THINGS MICROSOFT

REDMOND, WA 9:38 PM Ben Tamblin
70°F Mostly Cloudy High: 76° Low: 56° Options My Site Edit Profile

home news campus employee services about microsoft

QUICK ACCESS
I Need to Find... SEARCH

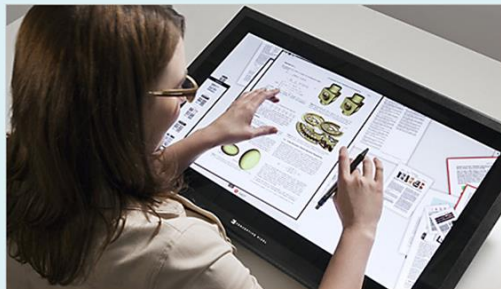
Help | Contact Us

news & events
Events Calendar
Inside Track
Exec Communications
Industry News
Microsoft's POV
Blogs, Etc.
MPSN Live
News Sources
Be What's Next

campus
Maps & Buildings
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Conference Resources
Commute

employee matters
HR & Benefits
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MS Translator Hub Is Now Commercially Available
MS Brings Multitouch Screens to the Big Time
Xbox 360 Sales Continue to Top US Market in June

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Microsoft is trying to push multitouch screens into the world of desktop computing and beyond. ... [More](#)
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MS Microsoft's POV

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Intranet Dinamica e Accattivante



K

Condividere le ultime notizie aziendali

Partecipare e dare feedback con il blog aziendale

msw
MICROSOFT WEB YOUR RESOURCE FOR ALL THINGS MICROSOFT

REDMOND, WA 9:38 PM Ben Tamblyn
70°F Mostly Cloudy High: 76° Low: 58° Options My Site Edit Profile

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Events Calendar
Inside Track
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Industry News
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MPSN Live
News Sources
Be What's Next

campus
Maps & Buildings
Dining
Conference Resources
Commute

employee matters
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MS Brings Multitouch Screens to the Big Time
Xbox 360 Sales Continue to Top US Market in June

Microsoft Brings Multitouch Screens to the Big Time
Jul 13, 2012
Microsoft is trying to push multitouch screens into the world of desktop computing and beyond. ... More
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top sites	popular searches
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eCompany Store	Windows 8
HRWeb	Office 15
InfoPedia	The Commons
ITWeb	Holidays
MS Classifieds	SharePoint
MS Library	MGX
MSN	Product Keys
My Site	

Inline site editing per veloci modifiche



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campus

employee

services

about microsoft

QUICK ACCESS

I Need to Find...

SEARCH

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announcements

executives

breakfast series

windows 8 launch

company meeting

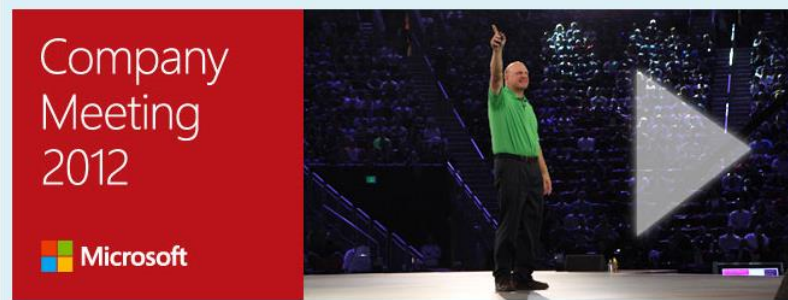
street talk

town hall

wireside chat

Company Meeting 2012

September 13, 2012



Thanks for being at the Company Meeting 2012 event, whether you attended in person or watched via live webcast. Many thanks to Steve Ballmer, other senior leaders, and all of you for an action-packed show filled with great presentations and lots of excitement.

? Submit Question

♡ Like

RELATED RESOURCES



Did You Hear the News?

Read CEO Steve Ballmer's email announcement about all employees getting a Microsoft Surface RT and a Windows Phone 8 device and being issued a Windows 8-enabled work PC.



Get the Inside Track

See a slideshow of images from Company Meeting 2012.



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Office 365 Outlook Calendar People SocBrand Documents Sites Lori Penor

BROWSE FILES LIBRARY

Contoso Inc. Fabrikam Team McQueen Industries

Tasks

Home
Notebook
Documents
Recent
Calendar
Tasks
Team mailbox
More apps
EDIT LINKS

new task or edit this list

All	Calendar	Completed	Find a task	Due date	Assigned to	Status
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Air Source & Energy	07/21/2011	Frank Martinez	Pending Review
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Modelling Energy	07/22/2011	Ellen Adams	Pending Review
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finish the "green deck"	07/22/2011	Mark Hanson	Approved
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Examples of Building Better Windmills	07/23/2011	Armando Pinto	Approved
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sustainability	10/24/2012	Mark Hanson	Pending Review
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Green Vendors	10/18/2012	Ellen Adams	Pending Review
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Green Architecture and Design	11/16/2012	Frank Martinez	Approved
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tips and Tricks when building green	12/21/2012	Armando Pinto	Pending Review

Progetti di team e aziendali



Gestire Progetti con
Calendari e Timelines
condivise

The screenshot displays the Office 365 SharePoint interface for a project named 'Contoso Architecture'. The top navigation bar includes 'Office 365', 'Outlook', 'Calendar', 'People', 'SocBrand', 'Documents', and 'Sites'. The user 'Lori Penor' is logged in. The left sidebar shows navigation options like 'Home', 'Notebook', 'Documents', 'Recent', 'Calendar', 'Tasks', 'Team mailbox', and 'More apps'. The main content area shows a 'Green design team project summary' with a timeline from July 2011 to July 2012. A task 'Finish the "green deck"' is highlighted, and a callout box points to it with the text 'Integrare tasks da Microsoft Project'. Below the timeline, there is a table of files with columns for Name, Modified, Modified by, and Status.

Name	Modified	Modified by	Status
Air Source & Energy	10/21/2011	Frank Martinez	Pending Review
Modelling Energy	10/22/2011	Ellen Adams	Pending Review
Building Better Windmills	10/22/2010	Mark Hanson	Approved
Examples of Building Better Windmills	10/23/2011	Armando Pinto	Approved
Sustainability	10/24/2010	Mark Hanson	Pending Review
Green Vendors	10/18/2010	Ellen Adams	Pending Review
Green Architecture and Design	5/16/2010	Frank Martinez	Approved

Editing diretto
delle liste
SharePoint

Gestire la lista "TO-DO"



Office 365 Outlook Calendar People SocBrand Documents Sites Lori Penor

BROWSE FILES LIBRARY

Tasks Gestire in un unico posto tutti I task personali provenienti da :Microsoft Outlook, Project e SharePoint

Important and Upcoming Active New Find a task

Today Sustainability

July 2011 January 2012 July 2012

Building Green Initiati...

Air Source & Energy Green Architecture and Design Sustainability

Important

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Name	Due date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Air Source & Energy	10/21/2012
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Modelling Energy	7/22/2012
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Better Windmills	10/22/2012
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Examples of Building Better Windmills	10/23/2012

Upcoming

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Name	Due date
-------------------------------------	--------------------------	------	----------

Organizzare e gestire le informazioni



Enterprise content



Records



Knowledge



Reporting

Creare contenuti collaborando

Redazione del Documento



Co-Editing

Collaborare in più persone su di uno stesso documento

...

Suddivisione del documento in sezioni e loro attribuzione

Lista degli utenti collegati

Integrazione con la Presenza

Arricchimento basato su Metadati

Authors editing this document

- Jonathan Bailor
- Sean Azlin
- Zeyad Rajabi

1 of 2 Words: 470

Service	Detail	Location
Feature	Fountain	Patio courtyard, near BBQ
Lighting	Soft natural lighting	Front, side and backyard
Feature	Waterfall	Southside of backyard
Feature	Natural vegetation	100' perimeter of backyard
Feature	Natural pond	Include in the wildlife area
Landscape Design	Terraced rocky and stairs	Slope between BBQ area and the wildlife area

Project Summary

Proper landscape lighting and several water features throughout your property will create interest and be inviting to friends, family and local wildlife. We recommend a phased approach so that only one section of your property is

Redazione del Documento



Workflow Approvativo

E' possibile associare la redazione di un documento ad un workflow.

Il workflow può compiere le più svariate azioni tra le quali ingaggiare altre persone per l'approvazione del documento stesso

L'interazione con le persone avviene tramite del form web che guidano l'utente nell'azione richiesta, fornendo tutti i dettagli del caso

Workflow Task

Delete Item

This workflow task applies to **SPINA**.

Status	Not Started
Due Date	2/9/2011
Requested By	Fabio Mignani ;
Consolidated Comments	Approval (3) started by Fabio Mignani on 2/7/2011 4:05 AM Comment: Devi approvare o cancellare una richiesta di acquisto. These are the comments of the requestor and all previous participants.
Your Comments	This message will be included in your response.

Approve Reject Cancel Reassign Task

Visualizzazione automatica dello stato del Workflow in SharePoint utilizzando i Visio Services

“Certificare” i contenuti

Redazione del Documento



Archiviazione

Possibilità di congelare lo stato di un documento o di una pratica (insieme di documenti), tramite delle regole di business

The screenshot shows a SharePoint interface with a ribbon at the top containing 'Site Actions', 'Browse', 'Share & Track', and 'Library Tools'. The 'Library Tools' ribbon has tabs for 'Documents' and 'Library'. The 'Library' tab is active, showing icons for 'New Document', 'Upload Document', 'New Folder', 'Edit Document', 'Check Out', 'Check In', 'Discard Check Out', 'View Properties', 'Declare Record', and 'Edit Properties'. Below the ribbon is a 'Home' button and a 'Site Hierarchy' pane on the left. The 'Site Hierarchy' pane shows a tree structure with 'Documents' selected. The main content area displays the 'Records Center' and 'Edit Policy: Folder Based Retention Schedule' dialog box. The dialog box has a search box for 'This Site: Records Center' and a 'Home' button. The 'Configure Settings Here' section shows a tree structure with 'Record Library' selected, and 'Business Use' selected under 'Business Topics'. The 'Folder Based Retention Schedule' section contains a description and a table for defining retention stages.

Records Center Edit Policy: Folder Based Retention Schedule

This Site: Records Center

Folder Based Retention Schedule

Specify a retention schedule for items in this folder. By default, all subfolders in this folder will inherit the folder's schedule. However, subfolders can override the folder and define a unique schedule.

A File Plan Report rolls up the retention schedules for a library and all its folders into one document. [Generate a File Plan Report for this library...](#)

Description

Inherit retention schedule from parent library or folder

Do not expire items

Define retention stages:

Specify how to manage retention on records:

Event	Action	Recurrence
Created + 5 years	Delete all previous versions	No
Created + 15 years	Permanently Delete	No

[Add a retention stage for records...](#)

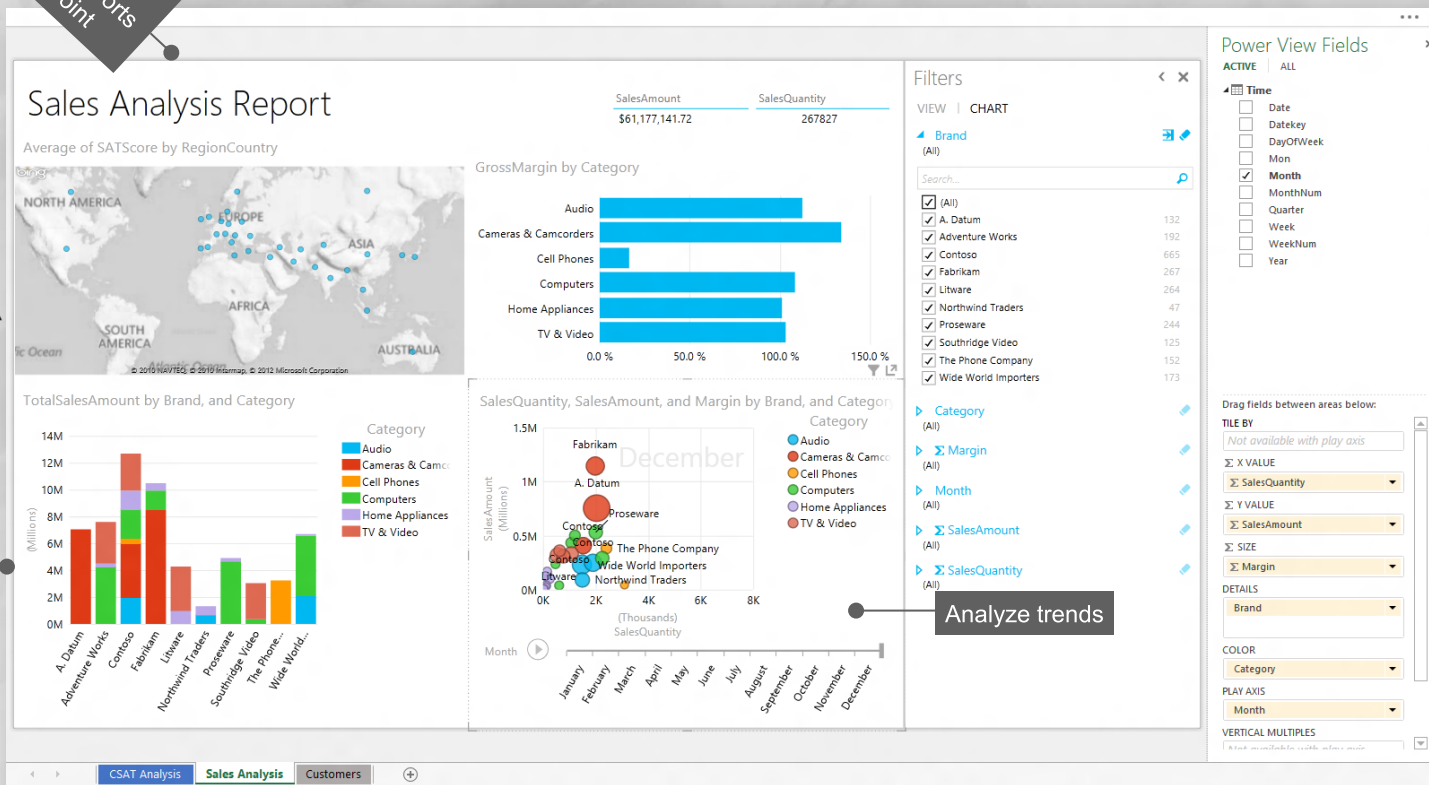
OK Cancel Apply

Condividere i dati

Customize and publish your reports to Sharepoint



Create interactive charts and reports



Analyze trends



Office 365 | Mail | Calendar | People | Newsfeed | Documents | Sites | Steven McQueen

Search: Green thermal

Everything | People | Videos | Conversations | Reports

Result type: Microsoft Word, Adobe PDF, Microsoft Excel, Microsoft PowerPoint, more...

Site: [Bar chart showing search frequency over time]

Author: [Bar chart showing search frequency over time]

Modified: [Bar chart showing search frequency over time]

Recommendations

- Infrared thermal scanning**
With computer/tech problems, furniture, facility **thermal** issues cabling.
[portals/itweb/ ... /archive/B85 Heating Packet.doc](#)

Looking for these again

- Environmental Engineering Conference.ppt**
[www.portals/itweb/.../Environmental Engagement/twotimesthefun/Thermalunderm...](#)
- Conservation and Environmental Research.doc**
[www.Conservation and Environment/color/studyofthermalmaging/research](#)
- Environmental Green Conference research part b_10552**
[www.portals/technology/greenpeaceEnvironmentalThermalMaging/solvesplanemso...](#)

Green spectrum analysis
Turbine systems, furniture, facility **thermal** issues cabling. Your not suppo...
[www.turbine sys/ ... /largerThanLife_archive/B85 Heating Packet.doc](#)

Thermal Engineering Conference.ppt
Walker started at Vanderbilt in 2001 and has built a research group to study small-scale energy transport phenomena and novel heat flux...
[www.portals/itweb/EnvironmentalMagingForThermal/Environmental...](#)

Green spectrum analysis
Microsoft Word 153K

Page 1 of 1

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Thermal Figures for Q2
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Urban Conservation

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10:30 AM Today

Contributors include
Mandar Naik, **Belinada Karasek**

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