

# LATTERIA VIPITENO

With SharePoint and josh Archive! we have succeeded in reaching all of the objectives we had set. In particular, we have managed to integrate our management system with Document Filing which we needed. This allows us to avoid as much as possible the circulation of paper in the company by making documents accessible in digital form at the various work stations and, finally, it guarantees the Conservation functions.



**Luis Wild**  
EDP Manager



systems  
Building IT Success

IT it Consult

## it Consult for Latteria Vipiteno

For the Latteria Vipiteno case, it Consult supplied josh Archive!, a software for document filing and substitutive conservation.

The history of Latteria Vipiteno, one of the oldest dairies in the province of Bolzano, starts back in 1884 when several forwardlooking, entrepreneurial people founded the “Dampfmolkerei Genossenschaft” cooperative, a steam dairy founded with the intent to professionally process, produce and sell dairy products. The first products of the steam dairy were cheese and butter; the latter, by virtue of its excellence and quality, being exported and shipped to Vienna and Berlin to the courts of the emperors of that time. Today the dairy has 430 partners that produce about 130,000 liters of fresh milk every day; every day fresh milk from the heart of the Alps of Alto Adige (with meadows and pastures that extend to altitudes from 900 to 2000 meters) arrives and gives life to the Latteria Vipiteno products; the core business of the dairy consists in the production and sale of yogurt.



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*Extending SharePoint to automate document filing and management on a global level.*”



## THE NEED

**To automatically and globally manage all of the documentation concerning the active and passive cycle.**

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The main reasons behind the choice derived from the need to:

- Have a document portal based on a market standard;
- To be able to count on a highly competent local partner: systems, market leader: in Alto Adige, it created the best project, guaranteeing efficiency through qualified and expert resources.

Moreover, given the growing needs for automating the document flows, systems, as a josh Gold Certified Partner, suggested adopting the josh Archive! platform to extend SharePoint. This choice proved to be the answer to obtaining powerful automatic filing functions, intelligent document scanning, generation and interpretation of barcodes, but also and most importantly, to reaching the objective of legally compliant substitutive conservation.



Software used:

*Total integration with the ERP and Microsoft Office environments for a transparent, zero impact solution to document management and filing.*

# THE SOLUTION

## **The close interaction between SharePoint and josh Archive! to ensure automated and efficient management.**

The architecture of the solution is based entirely on the Microsoft platform: Windows Server, Exchange, SQL Server but, above all, Microsoft SharePoint and josh Archive! as regards the document filing functions. The evolution of the project passed through the consolidation of successive phases so that each new function was introduced only following the implementation of the previous ones by the company organization:

- Realization of the company Portal
- Creation and set-up of the Document Management system
- Analysis and automation of the flow in terms of the Active cycle
- Organizational, Regulatory Analysis and corresponding Automation of Substitutive Conservation for the Active cycle
- Automatic transmission of receipts and invoices to clients by e-mail
- Extension of the active cycle to all documents in the process (confirmation to send documents by e-mail, client complaints, etc.)

Obviously, in addition to the previous functions and automatic mechanisms, we also wanted to obtain:


- Integration with the ERP environment: it was optimized so that it would not have any impact in terms of operations, allowing the personnel in charge to use the same interfaces offered by the management software but taking full advantage of the indexing and search characteristics offered by SharePoint in perfect harmony with the aggregated representation of the search results offered by josh Archive!;
- Integration with the Microsoft Office environment;
- Streamlining operative and documentation search processes and making them more efficient, also through the use of “virtual files” made available by joshArchive!;
- Eliminate as much as possible the recourse to and the circulation of paper within the company.

The system has been fully in production for 4 years. The success of the project is due not only to the excellent organization of Latteria Vipiteno, but also to the consolidated collaboration between it Consult and systems, making it possible to implement a system that perfectly adapts to the specific needs of a very particular and demanding company like Latteria Vipiteno.



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*Latteria Vipiteno is surely one of our exemplary cases for Document Filing and Substitutive Conservation. The volume and the lack of homogeneity of the documents as well as the complexity of their operative processes, in fact, make it a case of great interest in demonstrating the effectiveness of SharePoint as an infrastructure for the management of destructured data and of josh Archive! as an application solution.*

Daniele Polidori  
it Consult system manager



# BENEFITS

## **Standardized, highly automated access to company documentation, strictly integrated with ERP.**

Also thanks to a gradual and targeted adoption of the new functions, Latteria Vipiteno, succeeded in introducing significant benefits to the organization, namely:

- Access portal to all company documentation;
- Streamlining of the operational processes;
- Quality of data and traceability of aggregated documents through virtual files;
- Improved quality and efficiency of execution of the document processes;
- Integration of the document component with the ERP environment;
- Savings deriving from the automatic transmission of the documents (shipping documents and receipts) in digital form;
- Substitutive conservation.

In the future, other benefits deriving from the automation of additional operational processes, even non document related, will be added to the above benefits through the use of josh.

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